

**FOR LOCATION USE ONLY- TO BE COMPLETED UPON HIRE**

EMPLOYEE NUMBER	LOCATION NUMBER	MARTIAL STATUS Single _____ Married _____	SEX Male _____ Female _____	PT _____ FT _____		
EMPLOYEE EIN NO.	DEPARTMENT NO.	JOB TITLE	STARTING RATE	STARTING DATE	DATE OF BIRTH	ORIENTATION

**TO BE COMPLETED BY EMPLOYEE UPON HIRE**

In Emergency Notify \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_

**COUNTY MARKET APPLICATION FOR EMPLOYMENT**

**EQUAL OPPORTUNITY EMPLOYER**

All hiring, promotion practices, and other terms and conditions of employment shall be maintained and conducted in a manner which does not discriminate on the basis of race, color, sex, religion, national origin, age, disability or any other protected status in accordance with applicable local, state, and federal laws.

DATE \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_  
Last First Middle

ADDRESS \_\_\_\_\_  
No. Street City State Zip Code

Are you at least 15 years of age? \_\_\_\_\_ YES \_\_\_\_\_ NO  
Are you at least 16 years of age? \_\_\_\_\_ YES \_\_\_\_\_ NO  
Are you at least 18 years of age? \_\_\_\_\_ YES \_\_\_\_\_ NO

**TYPE OF WORK PREFERRED**

\_\_\_ Part Time Department(s) \_\_\_ Cashiering \_\_\_ Bagging \_\_\_ Grocery Stocking  
\_\_\_ Full Time \_\_\_ Meat \_\_\_ Produce \_\_\_ Bakery \_\_\_ Deli \_\_\_ Ice Cream

Please describe type of work preferred \_\_\_\_\_ Have you ever worked for us before?  Yes  No

Please check all of the following that apply to indicate when you are available for work. More specific times will be asked for if you are interviewed.

<b>MAXIMUM WEEKLY HOURS</b>	<b>MINIMUM WEEKLY HOURS</b>
___ 40-45	___ 40
___ 20-28	___ 20-28
___ 10-20	___ 10-20
___ Less than 10	___ Less than 10

MORNING	Monday -- Friday	Saturday	Sunday
Midnight to 6:00 a.m.			
6:00 a.m. to 12 noon			
<b>AFTERNOON/EVENING</b>			
12 noon to 4:00 p.m.			
4:00 p.m. to 10:00 p.m.			

**EDUCATIONAL BACKGROUND**

**SPECIAL QUALIFICATIONS, awards, or training that would be relevant to the job for which you are applying.**

**WORK EXPERIENCE**

All employers must be listed beginning with the most recent. This includes any and all secondary part time jobs held.  
**If additional space is required, please attach a resume or list on a separate sheet of paper.**

Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Type of business \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Wages: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Describe your work and promotions, if any: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving \_\_\_\_\_  
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Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Type of business \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Wages: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Describe your work and promotions, if any: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving \_\_\_\_\_  
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Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Type of business \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Wages: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Describe your work and promotions, if any: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving \_\_\_\_\_  
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Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Type of business \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Dates: From \_\_\_\_\_ To \_\_\_\_\_ Wages: Beginning \_\_\_\_\_ Ending \_\_\_\_\_

Describe your work and promotions, if any: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving \_\_\_\_\_

Have you ever been convicted of any violations of law other than minor traffic violations? A conviction will not necessarily be a bar to employment but will be considered only if it is job related. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MAY WE COMMUNICATE WITH YOUR PRESENT EMPLOYER?  YES  NO**

The information contained in this application is accurate and complete to the best of my knowledge and belief. I understand that any misrepresentation of fact, as stated or implied, given in my application, interview(s), or any other employment form or document provided to County Market may be sufficient reason not to hire me or may be reason for dismissal.

I understand and agree that all information furnished in this application may be investigated by County Market or its authorized representatives. I waive any right I may have to notice from any individuals or organizations named or referred to in this application prior to the release of any employment information to County Market.

I hereby authorize all individuals in organizations named or referred to in this application and any law enforcement organization to give County Market all information that relates to or is requested during County Market's investigation, and I hereby release these individuals, organizations and County Market from any and all liability for any claim or damage resulting therefrom.

I understand that, if hired, I am required to abide by all rules and regulations of County Market and to comply with all policies and procedures in the employee handbook, any policy or procedure manual, or other communications to employees. I further understand that County Market's policies and procedures and all employment terms and conditions are subject to modifications without notice.

I understand that County Market is not obligated to provide employment and that I am not obligated to accept employment. Nothing in this application, or in any prior or subsequent oral or written statement or communication, is intended to create any contract or employment or to create any rights in the nature of a contract. This application does not bind either party for a specific period of time regarding employment. I also understand that no one has the authority to enter into an agreement, contract, or modification of the understandings expressed in this statement unless it is in writing and signed by the individual of this County Market. If hired, I understand that nothing shall restrict my right as an employee or the right of County Market as an employer to terminate my employment at any time for any reason.

I understand that if any offer of employment is conditioned upon my successful completion of a medical examination and a drug and alcohol screen. I consent to the medical examination and drug and alcohol screen and understand that if I do not successfully complete the exam and/or screen, that the job offer will be withdrawn.

I hereby acknowledge that I have read the above statements and I understand and accept them.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**APPLICATION - DETACH & SAVE**

Thank you for applying for a position with County Market. If you are hired, please bring the following:

1. Employee Identification Number (EIN) Social Security (Card) Number
2. Two Forms of Identification
  - A. Birth Certificate
  - B. Driver's License
  - C. School I.D. With Photo
  - D. Certificate of U.S. Citizenship
  - E. U.S. Military Card or other Draft Card
  - F. Voters Registration Card
  - G. Native American tribal document
  - H. Unexpired Temporary resident card
  - I. U.S. Citizen ID Card
  - J. U.S. Passport
  - K. School Report Card
  - L. U.S. Coast Guard, Merchant Marines Card
3. Be Prepared To Complete A
  - A. W-4 Form
  - B. I-9 Form